

# Come join us!

Working for the State of Schleswig-Holstein.



Schleswig-Holstein. Der echte Norden.





# Our home – your future

Do you want to do something meaningful right after school and make a difference in society? Or are you already in professional life and looking for a new perspective? Then come and join our State!

We are the largest employer in the “True North” and are constantly on the lookout for new talent. We offer training and apprenticeship in more than 30 professions. From Flensburg to Wedel, from Ratzeburg to St. Peter Ording – everywhere between the North Sea and the Baltic we keep our state running.

For example, we are here to “serve and protect”, we guard our coasts and nature, we teach in schools and provide land surveying of our state. We ensure safe roads, consumer protection and much more in Schleswig-Holstein. In short – we are active throughout the state, on the water and in the air.

Whether as a trainee, student or career changer – seize your chance and become part of the state administration. This brochure describes the professional opportunities available to you.

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*Fabian is completing his studies in General Administration.*

*Carola works at the State Bureau for Surveying and Geoinformation.*



### Looking for your dream job?

Take the orientation test and see which job at the State is right for you!





## BEHIND THE SCENES

At @moin\_karriere, our trainees and students take you with them into their everyday work – have a look!



*Greta is training to be a police officer in Eutin.*

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### Complete an internship!

This is your opportunity to get to know a profession better. Here you can find all your internship opportunities with the State of Schleswig-Holstein – including contact persons!







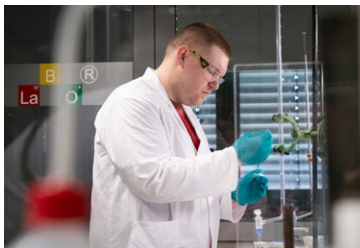
# The True North

People from different ethnic groups and nations have lived together in Schleswig-Holstein for many centuries. If you ask people from Schleswig-Holstein what their native language is, the answer is not always "German", but perhaps "Danish", "Frisian", "Turkish", "Romani" or "Plattdeutsch". This diversity enriches our state.

Our state administration is also characterised by its diversity. We, the employees, have different origins, experiences and talents. Our tasks are wide-ranging, depending on who we work for. That is why you will find very different professions in the state administration.



# What does the state administration actually do?



**Do you have questions about training and studies?**

On our training portal, we provide information on all training and study programmes available for you. You can also reach us at [karriere@stk.landsh.de](mailto:karriere@stk.landsh.de)



The state administration is one of the three so-called “branches of government”. As the executive branch, it is an important pillar of the rule of law, together with the Landtag (legislature) and the court system (judiciary).

More than 58,000 women and men work for us. Every day, they help to ensure that the True North moves in a positive direction. We work for the approximately 2.9 million citizens in schools, the police force, the judiciary and the environmental sector, in tax offices, ministries and many other institutions. Our tasks also include, for example, road construction and coastal protection, health care and energy policy.

A short commute to work? No problem at the state administration! From the North Sea to the Baltic, from the Danish border to the city limits of Hamburg – our offices are spread all over the state.

The state administration in Schleswig-Holstein is made up of several ministries and numerous authorities. But who is actually responsible for what? And which authorities actually exist in Schleswig-Holstein? You can find out all this and much more in this overview.

→ [www.schleswig-holstein.de/organigramm](http://www.schleswig-holstein.de/organigramm)

We look forward to receiving your application if you are looking for an apprenticeship or would like to start a dual study programme with us.

We work for about

**2.9 million**

people in the True North.



*Moritz, Johanna and Miriam work in General Administration.*

#### GENERAL ADMINISTRATION

### **A Senior government administrator**

Are you interested in team-based office work? Then the two-year training programme with theoretical training periods at the Administration Academy in Bordesholm and practical phases in various state agencies is right for you. Senior government administrators work everywhere in the Schleswig-Holstein state administration, for example in the state ministries or state offices such as the state police office.

→ **Internship optional**

### **DS Government inspector**

If you are an organisational talent or enjoy dealing with legal issues and can quickly familiarise yourself with different fields of activity, the General Administration is the right place for you. After completing your three-year dual study programme with the state, you will take on responsible tasks as a government inspector and work, for example, in environmental protection, municipal and school supervision, in foreigner affairs, in social administration and other areas. Depending on your area of responsibility, you may also have management duties.

→ **Internship optional**



# A CHAT WITH

## Fabian, future government inspector

At the State Chancellery, I am completing a three-year dual study programme in "General Administration – Public Administration" at the University of Applied Administrative Sciences in Altenholz.

After one year of basic studies, theoretical and practical training go hand in hand: every four months, I alternate between an office and the lecture hall.

Five fields of study are on the curriculum, including "Budget" and "Personnel". In the subsequent practical term, we can put our knowledge into practical use right away. As "candidates", we are civil servants from the first day of our studies – and are well paid for the entire period of study.

Right from the start, I was excited about how many different areas of work I can get to know here. Most recently, I worked in the protocol department of the State Chancellery. There, together with my colleagues, I organised events for the Prime Minister with high-ranking guests from Germany and abroad.

At the State, I have found everything I need for a healthy working environment: flexible working hours, mobile working and a team that sticks together.



»At the State, I have found everything I need for a healthy working environment.«

### APPRENTICESHIP? STUDY?

Orientate yourself by these abbreviations!

<b>A</b>	= Apprenticeship
<b>DS</b>	= Dual study programme
<b>ISS</b>	= Industry-supported studies
<b>StuS</b>	= Study support
<b>StuA</b>	= Combination of study and apprenticeship

STATE POLICE**ISS Information Technology**

As future IT specialists, we support our colleagues in the State Criminal Police Office in solving cybercrime and in digital forensics. Therefore, you should have an interest in IT, a flair for criminology, curiosity and a desire for further development if you want to complete the three-year course.

SURVEYING AND GEOINFORMATION**A Geomatics technician**

Are you interested in new technologies, have a good spatial sense and like to design? That's exactly what you need to become a geomatics technician! During your training, you will learn how to collect and process data, for example, about road layout and mountain elevations. To do this, you use different data sources or evaluate satellite images and aerial photographs. You will then create (online) maps, graphics or three-dimensional models.

→ **Internship optional**

**StuS Geodesy & Geoinformation**

Are you interested in studying Geodesy and Geoinformation and would you like to choose your own major? Then the study support programme is just right for you. During your studies, you will already be employed in one of the various departments of the surveying and cadastral administration with different focal points, for example the land cadastre or the state survey. With the dual study programme in Geodesy and Geoinformation, you will also receive a degree as a senior geoinformation inspector. During the time off from your studies, you will go through attractive training stations and can then start your civil service career with us. → **Internship optional**

**A IT Specialist & IT specialist in systems integration**

This apprenticeship is just right for you if you are interested in new technologies and working with computers, and if you have a good understanding of mathematics and technology. During your three-year apprenticeship, you will learn to set up IT systems and networks in public authorities, take care of communication and client-server systems and thus ensure smooth applications and communications.

→ **Internship optional**



*Shanya, Lotta, Said, Phillip and Dilara are training to become financial administrators.*





*Teamwork already starts during your apprenticeship: Julia and Nina study together for the exam.*

## TAX ADMINISTRATION

### **A Financial administrator**

Can you express yourself well and think logically? Are you communicative and do you like to work goal-oriented and in a team? After completing your two-year apprenticeship, you will ensure that the tax administration of the state of Schleswig-Holstein runs smoothly – among other things, you will process tax returns and use the state's revenues to keep the state running.

→ **Internship optional**

## ROAD CONSTRUCTION AND TRAFFIC

### **A Construction draughtsperson**

Do you enjoy drawing and working on your PC? As a draftsperson, variety is part of your everyday work: after the three-year training, you will supervise construction sites on site, carry out simple surveying work and draw up precise plans based on the specifications of the civil engineers so that buildings stand on secure foundations.

→ **Internship optional**

### **ISS Information Technology at Kiel University of Applied Sciences**

In addition to the general information technology studies at Kiel University of Applied Sciences, the industry-supported degree programme provides you with additional practical knowledge in the technical fields of the road construction administration during regular practical phases at the State Office for Road Construction and Transport.

### **DS (Master's degree in) Finance**

Do you have good communication skills? Are you hard-working and diligent? After your three-year dual study programme at the State, you will work independently and sometimes take on team responsibility. Your field of work is very diverse: The revenue officers process tax returns, among others, and ensure that the taxes for companies and individuals are calculated correctly. The field service works in tax audits or tax investigations, among others.

→ **Internship optional**

# A CHAT WITH

## Carola, future geomatics technician

I worked at the post office for almost ten years. But at some point, I wanted to try something completely new. An old acquaintance had been raving to me for years about his job as a cadastral officer. That made me curious and I started looking around on the state's website. When I was able to apply for the apprenticeship as a geomatics technician, I took the chance.

Most of my friends have no concrete idea what I actually do. They only know that it somehow has something to do with maps ...

In my training, I get a broad insight into the work of my government agency. In the first year of training, the focus is on the basics: Where does the data actually come from that you have to deal with a lot in the second and third year of training? How are they collected? Then I go through the different departments - from aerial photo processing to the creation of digital topographic maps to the distribution of digital and analogue products.

The advantage of the dual training is that I'm in the middle of everyday work right from the start. So, I can apply everything I've learned. In addition, the community with the other trainees is great and everyone here at the State Bureau for Surveying and Geoinformation is really friendly and helpful. Today, by the way, I attend trade fairs all over the state to promote my profession.

We have put together a flyer with information about study support in the fields of geodesy, surveying, geoinformatics and geoinformation.



»In addition, the community with the other trainees is great and everyone here at the State Bureau for Surveying and Geoinformation is really friendly and helpful.«







*Danielle is an archivist at the State Archives.*

## **DS (Master's degree in) Archiving**

Do you like to analyse and categorise, and do you enjoy preserving and storing important information? Then the profession of archivist is just right for you: Among other things, you will work in the state's archives. Your work will ensure that the memory of our state does not fade. Your studies at the state are dual in nature and last for three years.



*A piece of contemporary history from the state archives: The Ripen Deed from 1460, in which Schleswig and Holstein were united to form today's Schleswig-Holstein.*

## A Senior government fisheries officer

Are you interested in nature and the environment, especially the sea and fishing? After your two-year training, you will be responsible for fisheries throughout Schleswig-Holstein: You will inspect fishing boats and advise professional fishermen, especially on legal issues and fisheries funding.



*Daniel is a trained senior government fisheries officer.*

Schleswig-Holstein's coasts are

**1,105 km**  
long.

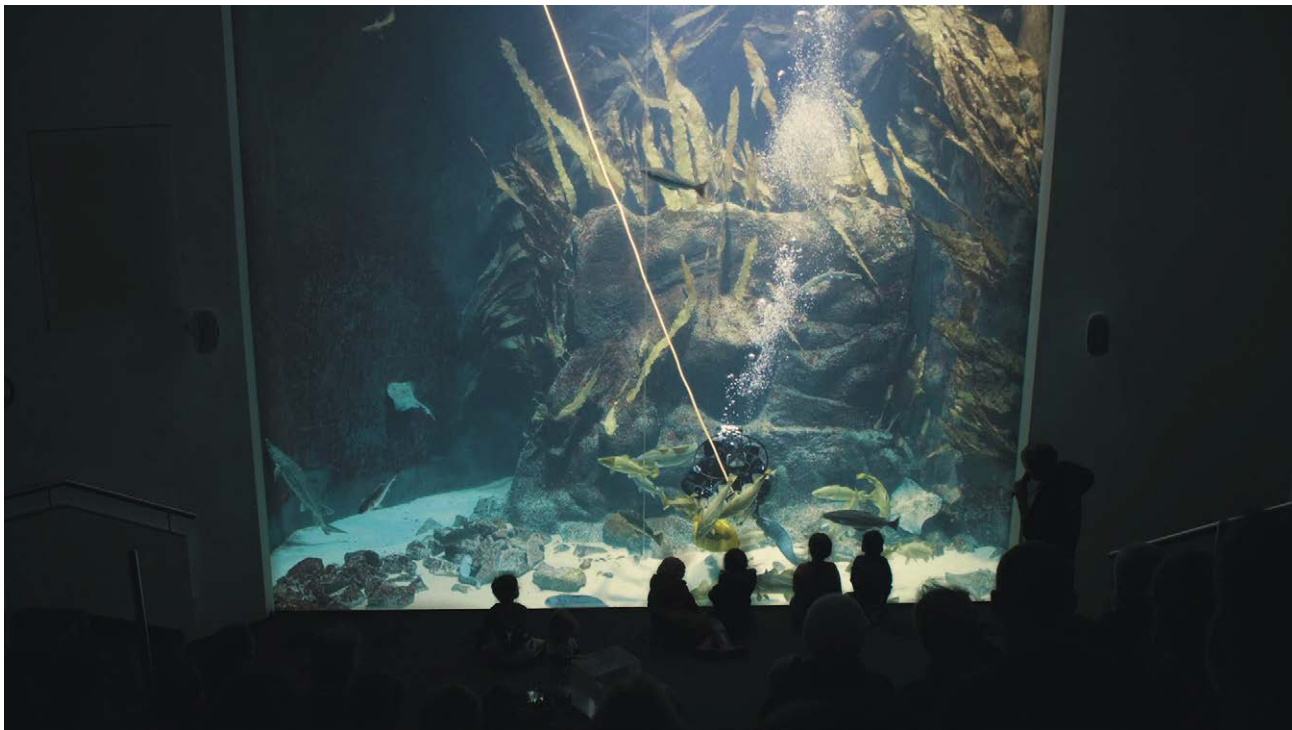


## A Hydraulic engineer

If you like to be outdoors in all weathers and like the sea and nature, then the three-year training course to become a hydraulic engineer is just right for you! On the coasts and on the islands and Halligen, for example, you will maintain locks, keep dykes in good condition and repair damage to shoreline fortifications.

→ **Internship optional**

*Stefan is training to be a hydraulic engineer.*



*Under water: Animal keeper Nicole cleans a large aquarium in the Multimar Wattforum.*

## **A Animal keeper specialising in zoos, aquariums**

Are you fascinated by the underwater world in aquariums and interested in animal behaviour? You work conscientiously and carefully and want to take responsibility for other living creatures? As an animal keeper at the National Park Centre Multimar Wattforum, you will care for various aquatic animals. During your three-year training, you will learn everything that is necessary to ensure the well-being of the animals in your care. You will learn how to prepare the food correctly and how to care for any sick animals.

## **DS Civil engineering Focus on hydraulic engineering and coastal protection**

Do you have a strong technical understanding and are you interested in water management as well as coastal and flood protection? If you are also able to cooperate and negotiate, and have a sense of responsibility, this four-year degree programme is just right for you. Your work as a civil engineer ranges from helping to develop scientific and technical principles to full-scale supervision of construction projects.

A total of **280** species of fish, crabs, mussels and snails are fed and cared for by the animal keepers at the National Park Centre Multimar Wattforum



## A Judicial clerk / Senior judicial clerk

Do you have good comprehension and organisational skills and are you trustworthy and reliable? Then become part of a great team! Together with judges and other court employees, you will ensure that everything runs smoothly at the court. Your tasks related to office organisation and administration at the court are varied. After the two-year training, you will, for example, process court cost accounts or be in contact with citizens in sensitive legal matters.

→ **Internship optional**

## A Senior judicial officer

You are physically fit and want a responsible job where you can use your skills in dealing with people? The training lasts six months, and you will be regularly employed as a judicial assistant for some time before you start your training. You ensure a safe and smooth daily routine at court and bring the accused before the judge. You also control the public's access to the sessions.



*Eva-Maria, Jana and Jonas prepare for a hearing at the Kiel Labour Court.*

### REALLY SMART!

Not in the mood for "piles of files"? Electronic files and court hearings via video chat are already part of everyday life in our courts.

# A CHAT WITH

## Phelina, future judicial officer

I did an internship at a law firm during my final high school years.

I quickly realised that I was interested in law and legal issues. As a result, I found out about jobs with this focus and became aware of the profession of a judicial officer.

The three-year dual study programme with the state of Schleswig-Holstein consists of theoretical and practical sections. You learn the theory at the Northern German University of Applied Sciences for the Administration of Justice in Hildesheim. There you get an insight into many areas of law, especially inheritance, family, land register, auction, execution, insolvency and registry law. I did my practical training at the Local Court in Kiel and the Kiel Public Prosecutor's Office.

The great advantage of the dual study programme for me is that I can put what I have learned directly into practice – this helps me to better understand and internalise contexts.

During my studies, I worked in almost all the departments of "my" court. That really made it easier for me to start my professional life. Today, I am responsible for land registry matters, family matters and court costs at the Local Court in Itzehoe, and I am very satisfied.

»The big advantage of the dual study programme for me is that I can put what I have learned directly into practical use.«

## DS Graduate judicial officer (University of Applied Sciences)

Do you have a confident manner and are you a team player? Do you also find legal issues exciting and enjoy dealing with people? After the three-year dual study programme with theory phases at the Northern German University of Applied Sciences for the Administration of Justice in Hildesheim/Lower Saxony, you will take on a variety of tasks in different areas of law that used to be handled by judges. As an independent body of the administration of justice, you are not bound by instructions and make independent decisions.

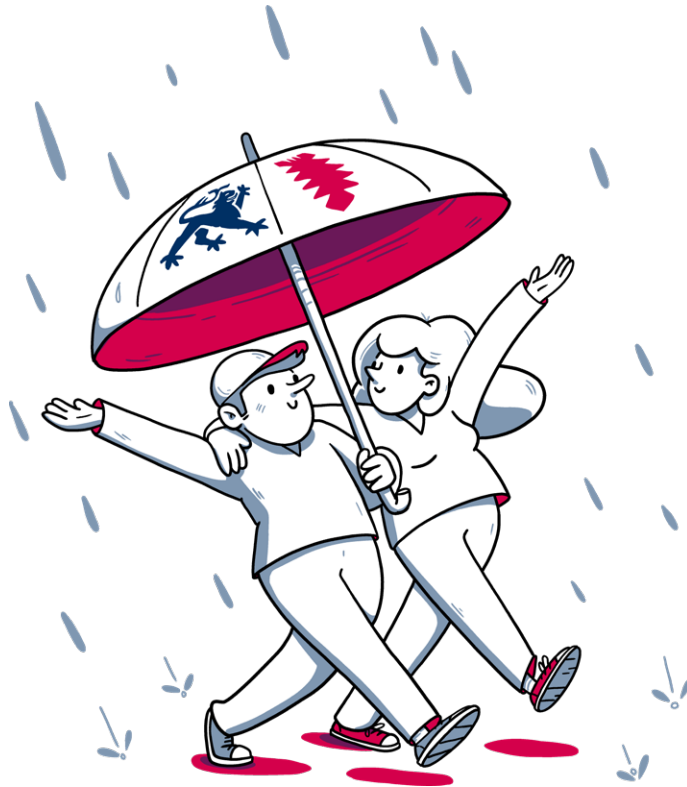
→ **Internship optional**

## A Judicial clerk

If you have empathy and a sense of responsibility as well as conscientiousness, this is the right job for you! After three years of training in the local courts of Schleswig-Holstein and at the Vocational Training Centre Schleswig, you will serve as the right hand of judges, take care of all important questions of office organization, and support citizens with their legal concerns.

→ **Internship optional**

# Three good reasons for being employed by the State of Schleswig-Holstein



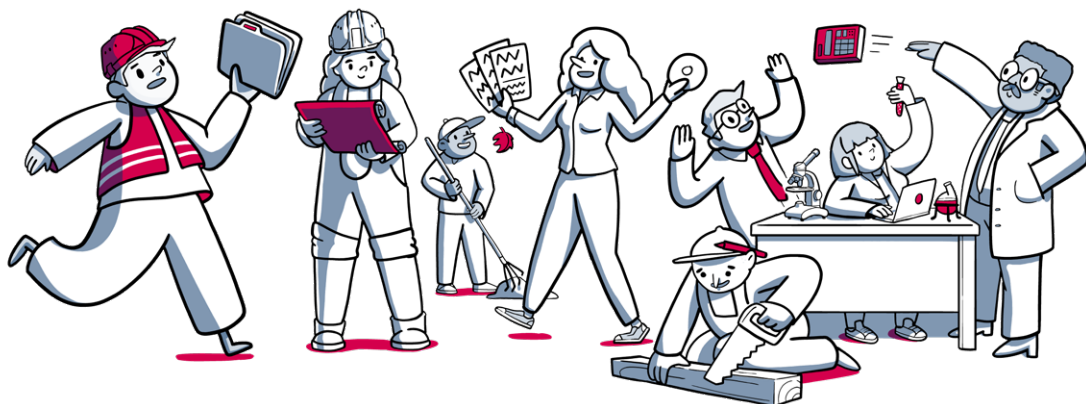
## SECURE

Shape Schleswig-Holstein.  
Shape your future.

For most apprenticeships and dual study programmes, you will be trained as a civil servant. The advantages: A secure job and a good salary even during your apprenticeship.

If you have a severe disability, you can contact the person in charge of the training area you are interested in even before you apply. Together you can then discuss what support you need during the application process.





## VARIETY

### Work as varied as the weather

The tasks in the state administration are as varied as the state itself. Choose the apprenticeship or degree programme that suits you best, depending on your interests and talents. Afterwards, you can choose from a range of different jobs – whether in the laboratory or on the water, in the office or on the dyke.



## ATTRACTIVE

### Work where others go on holiday!

At work we do something meaningful for our state and for the people who live here. And after work we enjoy the true north – kitesurfing on the North Sea, rowing on Lake Plön or strolling through the old town of Lübeck.



*Philip, Sohail and Jule-Marie are training to become correctional officers.*

#### DETENTION PENDING DEPORTATION

### **A Chief correctional administrator**

Are you looking for a varied and exciting working environment? Do you enjoy dealing with people and are you no stranger to intercultural competence? At the end of the two-year training programme to become a main administrator for deportation, you will be responsible for supervising, caring for and looking after foreigners who are obliged to leave the country in the detention centre for deportees in Glückstadt and accompanying them until their stay is terminated.

### **APPRENTICESHIP? STUDY?**

**Orientate yourself by these abbreviations!**

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**CORRECTIONAL DEPARTMENT****A Correctional officer**

Are you physically fit, able to work under pressure and have social understanding? Do you also have the confidence to deal with difficult situations? After your two-year training in correctional facilities, you will play an important role in supervising, caring for and looking after the prisoners. You guide them in their daily lives and motivate them to prepare for a crime-free life in freedom.

→ **Internship optional**

**DS Correctional inspector**

If you are decisive, have good communication skills and are able to assert yourself, this is the right job for you! After completing your three-year dual study programme with the State, you will take on responsible tasks in juvenile and correctional institutions. As the head of a correctional department, you will be the supervisor of staff in the general correctional service and responsible for the needs of up to 30 prisoners.

→ **Internship optional**



Mario and Nino report on their daily training routine on Instagram (@moin\_karriere).





*The two future road maintenance workers, Jannik and Joachim, ensure safe roads.*

#### ROAD CONSTRUCTION AND TRAFFIC

### **A Road maintenance worker**

Are you interested in vehicles, roads and traffic and do you like working outdoors? Road maintenance workers maintain roads and pathways in the state and ensure that no one is in danger in the event of accidents or at construction sites. During your three-year training, you will also learn how to keep the roads clear in winter. From spring to autumn, you will maintain the green areas and groves along the roads and pathways.

→ **Internship optional**

### **A Building materials inspector**

If you have a very good technical and mathematical understanding as well as manual skills, then this is the right job for you! During the three-year apprenticeship, you will learn to carry out compaction and load-bearing tests on road construction sites or bridges, examine the samples taken in the laboratory and write the final reports.

→ **Internship optional**

### **ISS Civil engineering at hs21**

Are you a team player and dedicated? Do you also have a strong technical understanding and would you like a varied job? As a civil engineer, you will accompany construction projects from the planning, design and implementation stages to the acceptance and invoicing of services. To do this, you will complete a dual study programme at the University of Applied Sciences 21 in Buxtehude. The three and a half years are divided equally between practical and theoretical phases.

→ **Internship optional**

## DS Civil engineering at Kiel University of Applied Sciences

The dual study programme begins on 1st August each year. Until the first theoretical phase in September, you will complete the required pre-study internship at one of our 24 road maintenance depots close to your home. The standard period of study takes 4 years and is divided into theoretical and practical phases. One day a week, during the semester break and in the 7th semester, the practical placement takes place in the various organisational units of the Schleswig-Holstein State Office for Road Construction and Transport. The theoretical phase and thus the first semester at Kiel University of Applied Sciences begins in mid-September. → **Internship optional**

## StuA Civil engineer

Do you like working outdoors, and are you interested in road maintenance and repair? The training to become a road maintenance worker and the civil engineering degree programme together take four and a half years. Are you interested in the construction of buildings and do you have a good spatial sense? This can be combined with an apprenticeship as a draughtsperson. Here you will learn to draw up design sketches, floor plans and cross-sections, to supervise construction sites and to carry out simple surveying work. After successful completion of both studies, your main task will be to accompany construction projects from the beginning to the acceptance and accounting of the services; this also includes office work. In addition to these apprenticeships and dual courses of study, the State of Schleswig-Holstein offers you other entry-level opportunities. These may be of interest to you if you already have a degree in the relevant subject area.

→ **Internship optional**

*Anwar is a civil engineer.*



### SURVEYING AND GEOINFORMATION

## A Surveyor

How do you find your destination, and how do first responders find the scene of an accident? As a surveying technician you record the exact dimensions of the real world with technical and electronic measuring instruments. Your work can take place both outdoors and in the office: measurements are taken in the fresh air, while data evaluation and the creation of maps take place on a computer in the office. You create the data basis for map information systems. → **Internship optional**

# 15,800 km<sup>2</sup>

of territory are surveyed by employees of the State Bureau for Surveying and Geoinformation. This data is used, for example, to create maps for navigation systems.



*Johanna graduates as a superintendent*

## STATE POLICE

### **A Police sergeant**

You can adapt quickly to different situations? Are you tolerant and respectful of other people and do you like working in a team? In a two-and-a-half-year training programme, you will learn to avert danger and investigate criminal offences and misdemeanours. You handle criminal complaints, environmental offences and record traffic accidents. If you decide to join the marine patrol, water will be your central element: there you investigate maritime accidents and investigate criminal offences and misdemeanours in shipping. → **Internship optional**

### **DS Police/crime commissioner**

Are you respectful and tolerant towards other people? You can also adapt quickly to different situations, have a confident manner and enjoy working in a team? The three-year dual study programme with the state offers you three different career paths.

→ **Internship optional**

## **Three different career paths**

**Safety police force:** As a safety police officer, you are always the first on the scene. During your training, you learn to make important decisions with legal certainty in order to solve crimes and avert dangers. You will take on special tasks, for example, in the investigation service, in heavy goods traffic or in the management of service dogs.

**Marine police force:** Water is your element. You investigate maritime accidents as well as criminal offences and administrative offences in shipping. Together with experienced colleagues you perform your duties with different types of boats from all important harbour locations. You will also be responsible for the safety of the ships and the port on land.

**Note:** Applicants who also hold a certificate of competency in accordance with the Seafarers' Qualification Ordinance will be appointed directly as police superintendent upon completion of their studies.

**Criminal police force:** In the criminal investigation service or in a criminal investigation department you are responsible for general and serious crimes. You can also specialise in fighting certain types of crime, such as fraud, arson and white-collar crime.





## A CHAT WITH

### Greta, future police officer

I'm currently training to become a police sergeant. I'm originally from Baden-Württemberg, but when I got the chance to become a police officer here in Schleswig-Holstein, I didn't hesitate for long.

My training is divided into three sections. In the first one and a half years, I learned the theoretical and practical basics at the Police Academy in Eutin. After that, I did a six-month internship at the police station of my choice, where I obtained first-hand

knowledge of the police profession.

Patrolling is actually what you imagine it to be: I go on patrols and am outdoors a lot, I help people, with a lot of exciting and great experiences. But there's also paperwork involved, which you might not immediately think of.

After my internship, I attended the so-called 1S course for six months. Here, everything we have learned up to that point is tested again.

»When I got the chance to become a police officer here in Schleswig-Holstein, I didn't hesitate for long.«



*Merle is being trained as a chemistry lab technician.*

## ROAD CONSTRUCTION AND TRAFFIC

### **A Building materials tester**

If you have a very good technical and mathematical understanding as well as manual skills, then this is the right job for you! During the three-year apprenticeship, you will learn to carry out compaction and load-bearing capacity tests on road construction sites or bridges, examine the samples taken in the laboratory and write the final reports. → **Internship optional**

## NATURAL SCIENCES

### **A Biological laboratory assistant**

Are you very interested in scientific subjects and have good observational skills? Do you also like to work with a high level of concentration and precision? As a biological laboratory assistant, you will learn about procedures we use to determine whether food is safe for consumers. We also look for infectious agents and animal diseases to prevent their spread. The training lasts three and a half years.  
→ **Internship optional**

### **A Chemical laboratory assistant**

This is the right place for you if you have a keen sense of intuition and responsibility. From cutlery and crockery to food and jewellery – the employees of the State Laboratory put everything to the test to protect the health of consumers. During the three-and-a-half-year apprenticeship, you will also learn to detect residues of pesticides,

antibiotics and heavy metals that are dangerous to humans or harmful to the environment.

→ **Internship optional**

The State Laboratory needs about

# 1.5 million

pipette tips every year for its many laboratory tests.



*For Niklas, a metalworker, welding is an integral part of his everyday work.*

## MECHANICAL ENGINEERING AND CONSTRUCTION

### **A Agricultural and construction machinery mechatronics technician**

You don't suffer from vertigo, are skilled with your hands and also have good spatial awareness? During the three-year apprenticeship, you will learn about different types of agricultural and construction machinery and how to repair and maintain them. And if one of our tractors breaks down on the dyke, you will look for and rectify the problem.

→ **Internship optional**

### **A Metal worker specialising in construction technology**

Can you work hard and are you physically fit? Are you skilled in your trade and have a good technical understanding? During your three-year apprenticeship, you'll learn how to build small steel structures such as crossing grids, measuring equipment and water gauges. You will also maintain work equipment, vehicles, ships, boats and devices made of stainless steel, structural steel and aluminium.

→ **Internship optional**





# Career changers welcome!

In addition to these apprenticeships and dual courses of study, the state of Schleswig-Holstein offers you other entry-level opportunities. These may be of interest to you if you already have a degree in the relevant subject area.

**With a Bachelor's degree, we have the following offers for you:**

- Senior geoinformation inspector trainee
- Government agriculture inspector trainee
- Government senior civil engineering inspector trainee specialising in landscape management
- Government senior civil engineering inspector trainee specialising in water management
- Reactor safety / nuclear supervision trainee
- Government senior fire inspector trainee

**With a Master's degree, we offer the following internships:**

- Government agricultural trainee
- Government civil engineering trainee specialising in roads
- Government civil engineering trainee specialising in water management, coastal engineering
- Government civil engineering trainee specialising in landscape conservation
- Government surveying trainee
- Technical trainee (environmental engineering)
- Teaching trainee (teaching profession)
- Government fisheries trainee
- Fire safety trainee
- Archiving trainee

**With a Master's degree or the 2<sup>nd</sup> state examination in law, we offer you the following opportunities:**

- Lawyer in the General Administration
- Lawyer in the Tax Administration
- Judge or Magistrate
- Public Prosecutor
- Government Surveyor (M.Sc. in Surveying)
- Reactor safety / nuclear supervision trainee

*Michaela (civil engineer) and Jan (civil engineer) work at the State Agency for Coastal Protection, National Park and Marine Conservation SH.*



# Application submitted – and then?

Into your future in just 5 steps

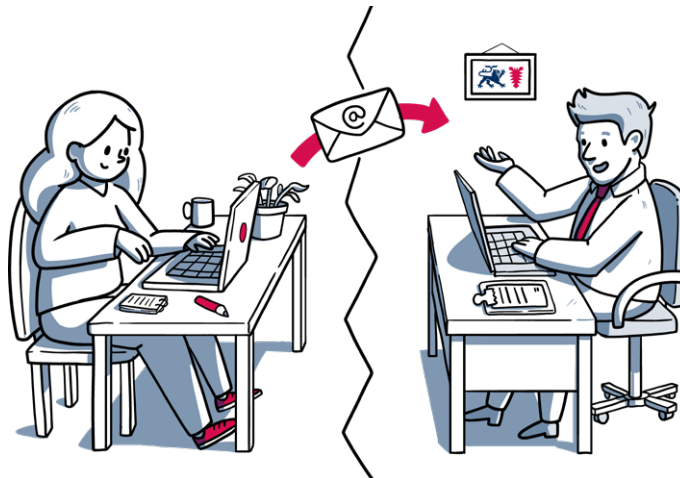


Get to know the job you are applying for – not only does the employer want to get to know you, you may also have questions you want to ask.

Usually, you will be asked to introduce yourself briefly at the beginning of an interview. Practice this in front of the mirror several times – this way you can assess your effect and gain confidence in the interview, as you already know the words and don't have to search for expressions.

**Insider tip:** Take a look at the organisational chart of the government agency you want to apply to.

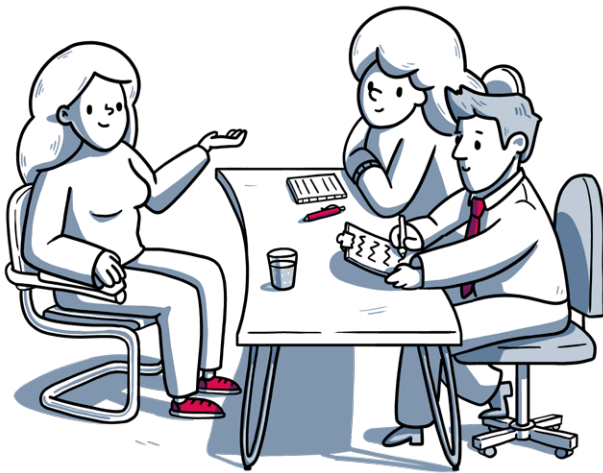
## 1. Find your dream job



2. Apply, receive confirmation of receipt, and patiently keep your fingers crossed



### 3. Receive an invitation and prepare for the interview / assessment centre



### 4. Successfully pass the interview / assessment centre



#### Assessment centre - what is that?

An assessment centre is a selection procedure in which you solve various tasks, sometimes alone and sometimes in a group. Observers evaluate your solutions. In this way, the employer tests your skills, but above all your personal qualities.

Find out about the type of tasks so that you can prepare yourself with exercises.

**But with all the preparation, don't forget: Just be yourself!**

### 5. Get job confirmation and start your future with the State of Schleswig-Holstein

# You need more information?

**We're here for you - get in touch!**

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 [moin\\_karriere](https://www.instagram.com/moin_karriere)

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